

# MINUTES

## Clio Area Band & Music Boosters – Executive Board

*Meeting Date | Time* **6/3/19 | 6:00pm** | *Meeting called to order by* **William Mufarreh**

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### In Attendance

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William Mufarreh, Gary Hammond, Tony Condrón, Gary Holland, Joan Holland, Kim Baker, Heather Linseman

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### Reading of the Minutes - Old Business

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William Mufarreh-Director updated Board on MMB student count – 103 total.

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### Chairman/Vice Chairman Report

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Heather Linseman-Chairman reported on estimated cost for Michigan's Adventure trip after band camp.

- Approximate cost of \$67.82 (\$70 rounded up) per person, based on 85+ participants, includes round-trip bus ride (Blue Lakes Charters & Tours – 2 buses), entry to both parks (amusement and water), one lunch, and all day drink pass with souvenir bottle.
  - Additional all day food passes may be added for an additional \$13 per person (\$29 normally).
  - Per person cost includes Blue Lakes driver's tip of approximately \$2.18 per person.

Kim Baker-Vice Chairman, nothing to report.

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### Treasurer Report

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Rachel Flanagan, not in attendance.

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### Secretary Report

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Irene Reno, not in attendance and has stepped down as Secretary. Carrie Ammons was nominated as the new Secretary. Board voted. Carrie Ammons was appointed as the new Secretary. Kim Baker to assist with organization of past meeting notes, reports, etc. for Carrie.

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### Relations Officer Report

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Gary Holland, nothing to report. Kim Baker to assist with Newsletter layout and content.

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### Fundraising Officer Report

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Joan Holland, nothing to report.

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## Quartermaster/s Report

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Gary Hammond and Tony Condron, nothing to report.

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## New Business

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### Bylaws

- Updates to naming conventions:
  - The Clio Area Band & Music Department
  - Booster Association = Booster
  - Clio Area Band & Music Boosters = Band & Music Boosters
  - Clio Area Band & Music Program = Band & Music Program
  - President/Vice President = Chairman/Vice Chairman
  - Chief Financial Officer = Treasurer
  - Recording Secretary = Secretary
  - Article regarding Legal & Finances = Finances (Band is not a 501(c)(3) organization, no need for Legal)
- Novi HS and Jenison HS bylaws used as reference points to update Clio HS bylaws
- William Mufarreh-Director recommended the setup of committees for Bandquet, Fundraising, Uniforms, Band Camp Meals to alleviate the Director and Board from wearing too many hats. All parents with students in the Band & Music Program are Boosters, so setting up of committees should be easily achieved.
- Articles to be added, removed, or changed:
  - Executive Board Responsibilities
  - Election of Officers
  - Officers' Duties and Responsibilities
  - Impeachment/Removal of Officers
  - Honorary Members
  - Meetings
  - Committees
  - Membership Education
  - Finances
- Board members to review Bylaws with any/all updates brought to next meeting for ratification.

### Fundraiser Ideas

- Austin from Custom Fundraising Solutions did presentation on the Mattress Fundraiser. Board in favor.
  - The school is the "showroom"; the gym, cafeteria, or some other large, indoor area may be used.
  - Mattress prices are 50% off retail with full manufacturer's warranty
  - All sizes and styles are displayed for trying; adjustable frames, pillows and other items available that result in student credit
  - CFS does all setup and break down of items; there is no cost to the school
  - CFS provides all marketing materials, Facebook page for advertising event, etc.
  - All purchases include free delivery up to 2 weeks after event, direct to purchaser's home
  - **\*\*\*Financing and lay-away available\*\*\***

- Tentative Event Date: Sept 14, 2019 – 10a to 5p – CFS setup at 8:30a
  - Location within school to be determined
- Cookie Dough (brand name) instead of Century Resources suggested by William Mufarreh. Board in favor.
  - Tentative Event Date: November/December 2019
- Spaghetti dinner with one of the ensembles playing in background during. Board in favor.
  - Roma's or Twins Pizzeria suggested for catering the event.
  - Tentative Event Date: January/February 2020
- Century Resources launch pended for Spring 2020

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### Next Meeting

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TBD | 6:00pm, CHS Band Room

Meeting adjourn at 8:30p